

## BRC Partner meeting notes 2-16-11

Present were Dave Erickson, Cindy Hartin, Bill Cullins, Donna Osborne, Johnny Griffin, Genora Young, John Dugan, Phil Neighbors, Hope Barron, & Paul Alexander. Meeting started at 2:15pm and ended at 2:55.

1. We reviewed the newly revised preliminary M & O cost estimates prepared by Bill Cullins. Partners to review sq footage of space allotted and get with Bill on any questions.
2. We then reviewed the draft partnership group MOU between the partner tenants and the City of San Angelo. Bill will revise to include a reference to the BRC Guiding Principles. Partners to review with respective higher-ups so that any revisions can be made. Get will Bill Cullins on any revisions.
3. We then reviewed the timeline. Shawn Lewis stated prior to the meeting the closing date on the Coke building was moved up to March 1st. David Knapp stated prior to the meeting that a January 2012 move-in date was still possible, but to expect delays of a month or so. We will look at updating the timeline once the building sale is final.
4. We then reviewed a list of multimedia equipment and furniture for the upstairs conference/training room (20 seats) and the larger downstairs training room (54 seats) and small conference room. Partners previously viewed the Fort Worth Tech Incubator and WTTC for ideas. Bill Cullins provided a list of items and vendors along with costs. Discussion centered on making sure the items was of good quality. Dave Erickson and Donna Osborne discussed proceeding with a grant application to fund the equipment, but first we will check with COSADC to see if some could be paid for using COSADC funds since many of the areas will be used by multiple partners and eventually other civic groups related to economic and workforce development. Discussion also centered on using Skype instead of video conferencing equipment. Partners to review equipment and furniture list and forward suggestions to Bill Cullins.

Thank you all for the Partnership. Things are moving forward.